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2-1 Jan 64

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Chief, Planning Staff, OL

Acting Chief, Supply Division, OL

Consolidation of Cargo Shipments

REF : Memorandum from D/L to C/PS/OL, dated 10 January 1964,
Subject: Shipment of Agency Materiel (OL 4-0149)

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1. Supply Division wishes to extend its whole-hearted cooperation and assistance in subject action. Prior to the issuance of referenced memorandum, with the assistance of the Transportation Division this division had initiated a program to establish a shipment preplanning and scheduling function in the [REDACTED]. Personnel in the group performing this function consist of a representative of Depot Stock Control Branch, Chief, Storage [REDACTED] and Chief, Packing and Crating [REDACTED]

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2. Supply Division made an approach to Transportation Division to have a qualified representative of the Cargo Branch participate in the functions of this shipment planning group. However, in later discussions with the Transportation Division it was their feeling that a single representative from the Transportation Division would not be knowledgeable enough to answer all the transportation technical problems for all areas. As an alternative, Transportation Division and this division agreed to reroute the requisitions (Form 38) upon completion of the editing function from Depot Stock Control Branch to Cargo Branch in order that Transportation Division would confirm or establish the method and channel of shipment and provide Supply Division with a required date for materiel to be released to Transportation Division.

3. Supply Division has the planning group in operation at present performing the function of preplanning and scheduling shipments. This operation enables Supply Division to do a much more effective job of order picking and packing and makes a major contribution toward eliminating tremendous workload peaks and valleys in the Packing and Crating Section, which situation existed prior to the establishment of the new group.

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OL 4-0149

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SUBJECT: Consolidation of Cargo Shipments

4. Supply Division would still welcome the participation of the Transportation Division in the shipment preplanning group, as it is our feeling that the Transportation Division expertise that would be added to this group would make a major contribution to a smoother scheduling system and to the accomplishment of the major objective of consolidating cargos.

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5. Over and above the information contained in paragraphs 1 through 4 above, this division wishes to offer for serious consideration the proposal that the entire shipping responsibility presently performed in [REDACTED] be transferred to the Chief, Transportation Division. In transferring this function, Supply Division would include the appropriate slots and personnel presently engaged in the specific duties of Shipping Document preparation, stencilling, labeling, etc. This proposal would, in our opinion, be a vast improvement over the present arrangements and would follow the wide precedent that may be found throughout the military establishments. As an integral part of this proposal, and to make it completely effective, it is also suggested that the Cargo Branch of Transportation Division, in whole or in part, as justified, be physically transferred into the facilities of the [REDACTED] to more effectively supervise the [REDACTED] and the consolidation of cargos.

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1 - OL/EO
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OL/SD: [REDACTED] (21 January 1964)

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